

**CONFEDERATION PARK 55+ ACTIVITY CENTRE**  
**AGENDA FOR THE ANNUAL GENERAL MEETING**  
**WEDNESDAY SEPTEMBER 16,2020**

1. Welcome Message by President & confirmation of attendance number
2. Motion to approve the Agenda; members can request additional items
3. Motion to approve the minutes of last years' AGM
4. Introduction of Board members
5. Introduction of Staff Members & Guest by Jeannette Provo.  
Guest/Scrutineer – Jenn Jepson from Greater Forest Lawn 55+
6. President's Report, included in package
7. Executive Directors Report, included in package
8. Treasurer's Report, included in package along with the audited Financial Statements.  
  
Motion to approve Financial Statements & Treasurer's Report  
  
Motion: to appoint Dart Bryant or a certified professional accounting firm as auditors for the 2020 financial year, at the discretion of the board
9. New Business:  
Proposed change to By-laws (see details on next page)
10. Election of Board Members
  - a) Confirmation of Directors with time remaining in their term
  - b) Current board members standing for re-election
  - c) Members volunteering to join the board
  - d) Nominations requested from the floor
  - e) Voting takes place unless by acclamation; ballots counted if necessary, and new Board Members confirmed
  - f) Motion (if required) to destroy ballots by shredding
11. Motion to adjourn meeting

Details of proposed By-law change as per agenda item 9.

**Current by-law extract:** section 10 Finances, sub-section 10.2 Signing Authorities

"The signing authorities for the Centre are the President, Vice-President, Treasurer and Executive Director. Official and financial documents must be signed by any two [2] of the signing authorities."

**Proposed by-law:**

"The signing authorities for the Centre are the President, Vice-President, Treasurer, Secretary and Executive Director. Official and financial documents must be signed by any two [2] of the signing authorities."

Reason for the proposed change: The Executive Director is prohibited by AGLC (Alberta Gaming & Liquor Commission) from signing cheques from the Casino account. Adding the secretary gives the board more flexibility to have Casino cheques signed in a timely manner.